



**EWING CONSTRUCTION CO., INC.
PAY APPLICATION ONE CHECKLIST**

Updated: 11/04

***This must be attached to your first pay application.**

1. _____ **Contracts Signed and Returned to Ewing Construction Co., Inc.**
2. _____ **Submittals Submitted to Project Manager.**
3. _____ **Certificate of Insurance Submitted.**
4. _____ **Subcontractor Project Information Form Completed.**
5. _____ **Schedule of Values Submitted.**
6. _____ **W-9 Form Returned.**
7. _____ **Tax Payer I. D. on Contract.**
8. _____ **Subcontractor Company Vendor Information Form Returned to Ewing Construction Company, Inc.**

Subcontractor Name

Date

****Prior to receiving the first check, the above items must be turned in to the appropriate location/person and this checklist must be attached to your first pay application.**

ECCI Verification

Date